

ACTOR NAME: \_\_\_\_\_

SHOW: \_\_\_\_\_ ROLE: \_\_\_\_\_

AGE: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PRONOUNS: \_\_\_\_\_ HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_ HAIR COLOR: \_\_\_\_\_

SHIRT SIZE: \_\_\_\_\_ PANT SIZE: \_\_\_\_\_ DRESS SIZE: \_\_\_\_\_ SHOE SIZE: \_\_\_\_\_ HAT SIZE: \_\_\_\_\_

<b>A</b>	<b>Chest/Bust Measurement</b>	
<b>B</b>	<b>Waist</b>	
<b>C</b>	<b>Hip</b>	
<b>D</b>	<b>Outseam</b>	
<b>E</b>	<b>Inseam</b>	
<b>F</b>	<b>Neck</b>	
<b>G</b>	<b>Sleeve Length</b>	
<b>H</b>	<b>Head</b>	
<b>I</b>	<b>Shoulder to Shoulder</b>	
<b>J</b>	<b>Center Back to Waist</b>	
<b>K</b>	<b>Waist to Bottom of Knee</b>	

# HOW TO TAKE MEASUREMENTS

1. Please try to have the same person take all measurements – consistency is important! If possible, get someone with garment experience. Do not have cast members measure themselves, or each other. Costumes will be pulled and altered to the measurements you provide – so take time to give us the most accurate measurements possible. Last minute replacement costumes or alterations can be costly!
2. Tie a ribbon around the actor's natural waistline. Many of the measurements begin or end at this point. The natural waistline is not necessarily where the actor wears his or her pants, but it is an important piece of information, especially when dealing with period costumes.
3. The chart below will help you understand exactly where measurements are to be taken. **FEEL FREE TO CALL US WITH ANY QUESTIONS!**
4. Look over and compare your measurement sheets when you have finished taking all measurements. Look for obvious errors - inseams are never 6 inches!
5. Make sure to fill in all the boxes. Every measurement is important. The more information we have, the better your show will look!  
Please write neatly and clearly.
6. Shaded boxes are for commercially purchased items; ask the actor what they usually buy, or check the garments they are wearing. Do not guess; it is better to enter a range (10-12) or "DK" – don't know.

**NOTE:** *Although we have a wide range of sizes in stock, we cannot always guarantee to have unusually large or small sizes. Feel free to send us a note if you anticipate unusual fitting problems.*

- A Chest/Bust** – circumference of chest at maximum expansion. Have the actor take and hold a deep breath while measuring
- B Waist** – circumference taken around natural waistline
- C Hip** – circumference taken around greatest fullness
- D Outseam** – taken from natural waist to bottom of ankle bone
- E Inseam** – taken from crotch to bottom of ankle bone
- F Neck** – circumference of base of neck
- G Sleeve Length** – Have actor stand as shown. Measure from prominent top vertebrae across shoulder, around elbow, to wrist
- H Hat** – circumference of head just above ears
- I Shoulder to Shoulder** – taken across back from shoulder bone to shoulder bone
- J Center Back to Waist** – vertical back measurement taken from neck bone to natural waist
- K Waist to Bottom of Knee** – natural waistline to bottom of kneecap

